

TOPICAL REVIEW eBOOK



USER GUIDE



Table of Contents

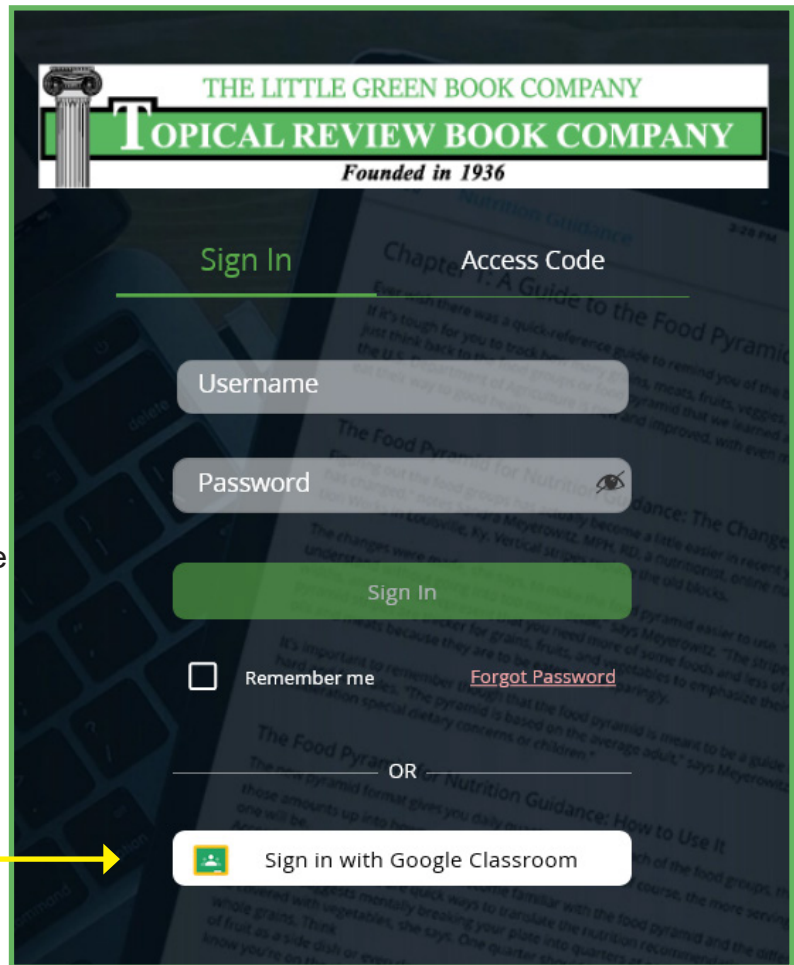
1	SIGN IN TO THE TOPICAL REVIEW eBook READER APP.....	1
	Manage Password - How to Retrieve Your Lost Password.....	1
2	HOW TO VIEW THE VIRTUAL eBookSHELF	2
	A Deeper Look at the Bookshelf.....	3
3	OVERVIEW OF THE TOOL BARS.....	5
	Left Vertical Tool Bar	5
	Top Horizontal Tool Bar.....	6
	Tools That Pop-Up After Entering In Answers	6
4	AN IN DEPTH LOOK AT TOOLS	7
	The Table of Contents and Bookmarks	7
	How To Use Bookmarks	7
	Notes and Highlights.....	9
	My Data	10
	Organizing and Sharing Notes	11
	Using the Pen Tool.....	12
5	HOW TO ANSWER THE QUESTIONS.....	13
	Filling in the Multiple Choice Questions	13
	Using the Math Keyboard	14
	Submitting Your Answers To Your Instructor or Cloud For Feedback	14
6	ADDITIONAL INTERACTIVE TOOLS.....	15
7	INSTRUCTOR READER PLATFORM.....	16
	Viewing Class and individual Student's Analytics	16
	Reviewing Students eBook.....	17
	Navigating Multiple Students & Classes	18
	Downloading Report.....	20

1 – SIGN IN TO THE TOPICAL REVIEW eBook READER APP

1. Navigate to the URL: https://topicalreview.kitaboo.com/5.0/Topical_Review/#!/login
This displays the login screen.

2. Enter your login details to sign into the app.
3. Verify your password, if needed, by selecting the Show/Hide icon.
4. Select the Sign in button to view the Topical Review eBook bookshelf.

Note: If your eBooks are synced with Google Classroom, skip Steps 2-4.
Simply click on:
Sign in with Google Classroom

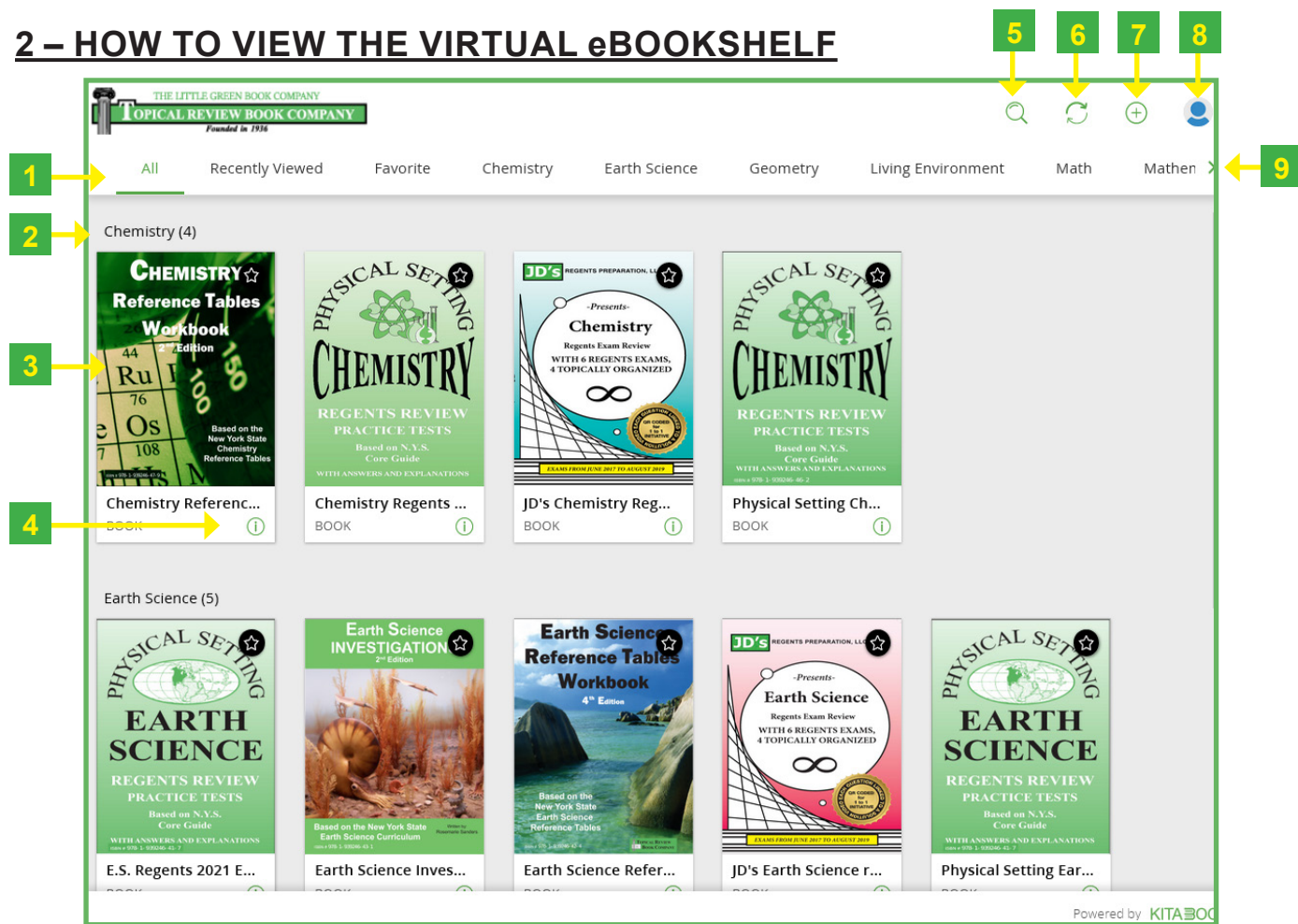


Manage Password - How to Retrieve Your Lost Password

In case you have forgotten your password, you can retrieve it from the Sign in screen itself.
(A password is not needed with Google Classroom)

1. Select the [Forgot Password](#) link to go to the Reset Password screen.
2. Enter your registered email address. An email to reset your password will be sent to this email address.

2 – HOW TO VIEW THE VIRTUAL eBOOKSHELF

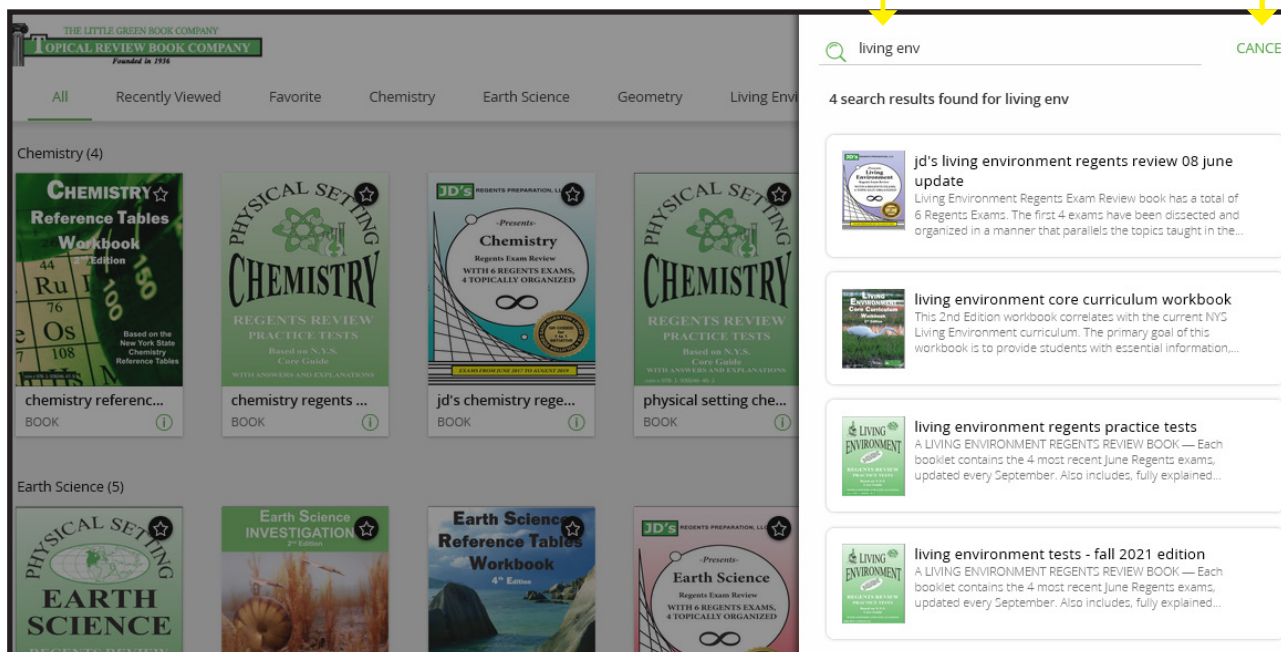


The Topical Review Virtual eBook Shelf displays a repository of content available for reading/downloading to specific categories.

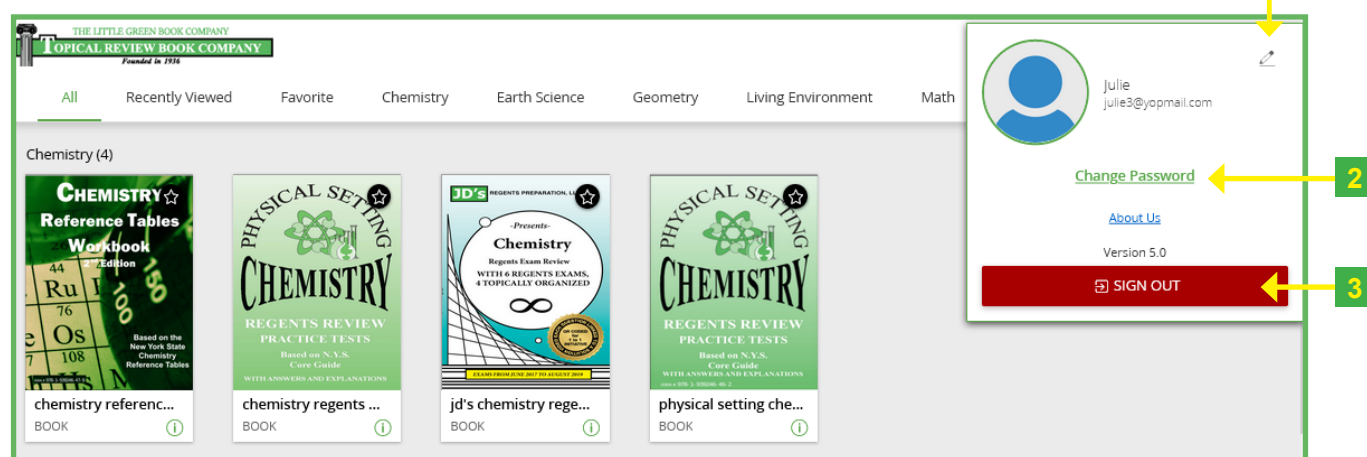
1. **Categories:** Lets the names of categories slide from left to right.
2. **Category:** Displays a category name, along with the number of resources in the category.
3. **Thumbnail:** Displays the cover image of a resource. You can click on it to open or view the resource.
4. **More Info:** Allows the user to obtain more information about a resource. (See page 5.)
5. **Search:** Opens a search panel to search content on the shelf.
6. **Update:** Displays the latest changes on the library.
7. **Access Code:** Allows the user to add content by using an access code.
8. **Profile:** Opens a pop-up that contains user's information, a link for profile setting, and the Sign out button.
9. **Next:** Allows the user to swipe back and forth between tabs and also view more resources in a particular category.

A Deeper Look at the Bookshelf

Using the Search Tool

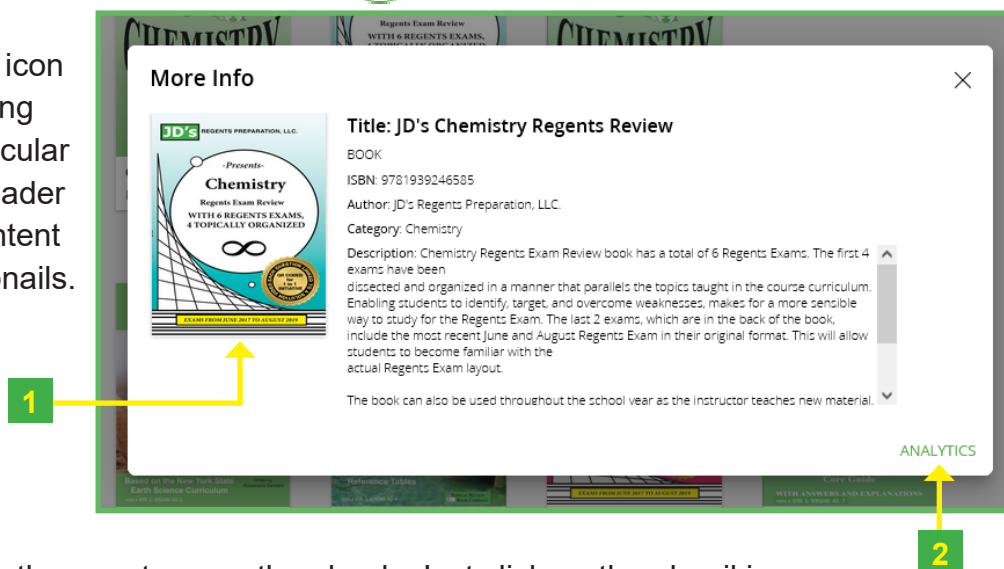


Using the Profile Tool

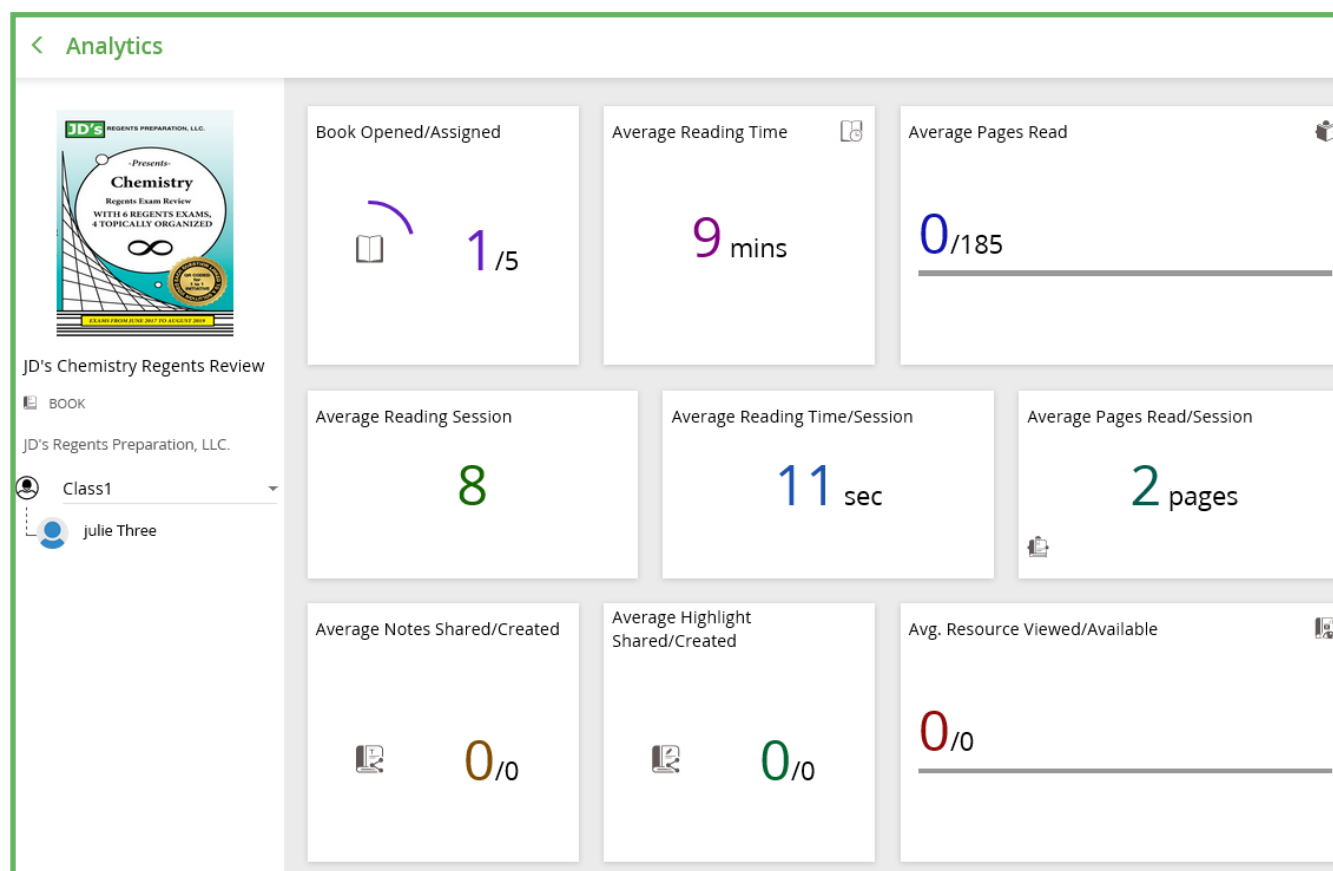


Viewing **More Information** of a particular eBook ⓘ

A click on the **More Info** icon opens a section containing information about a particular resource. The eBook Reader directly launches the content on the click of the thumbnails.



1. **Cover Image:** Allows the user to open the ebook. Just click on thumbnail image
2. **Analytics:** Allows the user to view and analyze data related to a specific resource by clicking or tapping this button.



(More Analytics for the Instructors ebook platform – See page 16.)

3 – OVERVIEW OF THE TOOL BARS

The screenshot displays the 'Table G – Solubility Curves' page within the Topical Review eBook Reader. The interface is annotated with numbered callouts (1-16) pointing to various tool bars and navigation elements.

Left Vertical Tool Bar (1-11):

- 1: Home icon
- 2: Table of Contents/Bookmarks icon
- 3: My Data icon
- 4: Search icon
- 5: Highlighter icon
- 6: Eraser icon
- 7: Pencil icon
- 8: Magnifying glass icon
- 9: Double arrow icon
- 10: Book icon
- 11: Grid icon

Top Navigation Bar (12-15):

- 12: Back arrow
- 13: Forward arrow
- 14: User profile icon
- 15: Share icon

Right Sidebar (16):

- 16: Bookmark icon

Main Content Area:

Set 1 — Solubility Curves

- A dilute, aqueous potassium nitrate solution is best classified as a
 - homogeneous compound
 - homogeneous mixture
 - heterogeneous compound
 - heterogeneous mixture
 1
- According to Reference Table G, which substance forms an unsaturated solution when 80. grams of the substance is added in 100. grams of H_2O at $10^\circ C$?

(1) KI	(3) $NaNO_3$	2 <input type="text"/>
(2) KNO_3	(4) NaCl	
- A saturated solution of $NaNO_3$ is prepared at $60^\circ C$ using 100. grams of water. As this solution is cooled to $10^\circ C$, $NaNO_3$ precipitates (settles) out of the solution. The resulting solution is saturated. Approximately how many grams of $NaNO_3$ settled out of the original solution?

(1) 46 g	(3) 85 g	3 <input type="text"/>
(2) 61 g	(4) 126 g	
- One hundred grams of water is saturated with NH_4Cl at $50^\circ C$. According to Table G, if the temperature is lowered to $10^\circ C$, what is the total amount of NH_4Cl that will precipitate?

(1) 5.0 g	(3) 30. g	4 <input type="text"/>
(2) 17. g	(4) 50. g	
- Based on Reference Table G, what is the maximum number of grams of $KCl(s)$ that will dissolve in 200. grams of water at $50^\circ C$ to produce a saturated solution?

(1) 38g	(3) 58 g	5 <input type="text"/>
(2) 42 g	(4) 84 g	
- According to Reference Table G, which solution is saturated at $30^\circ C$?

(1) 12 grams of $KClO_3$ in 100. grams of water	6 <input type="text"/>
(2) 12 grams of $KClO_3$ in 200. grams of water	
(3) 30 grams of NaCl in 100. grams of water	
(4) 30 grams of NaCl in 200. grams of water	
- A mixture of crystals of salt and sugar is added to water and stirred until all solids have dissolved. Which statement best describes the resulting mixture?

(1) The mixture is homogeneous and can be separated by filtration.	7 <input type="text"/>
(2) The mixture is homogeneous and cannot be separated by filtration.	
(3) The mixture is heterogeneous and can be separated by filtration.	
(4) The mixture is heterogeneous and cannot be separated by filtration.	
- A solution that is at equilibrium must be

(1) concentrated	(3) saturated	8 <input type="text"/>
(2) dilute	(4) unsaturated	
- Which formula represents a mixture?

(1) $C_6H_{12}O_6(l)$	(3) $LiCl(aq)$	9 <input type="text"/>
(2) $C_6H_{12}O_6(s)$	(4) $LiCl(s)$	

Page Footer: Copyright © 2012 Topical Review Book Company Solubility Curves Page 23

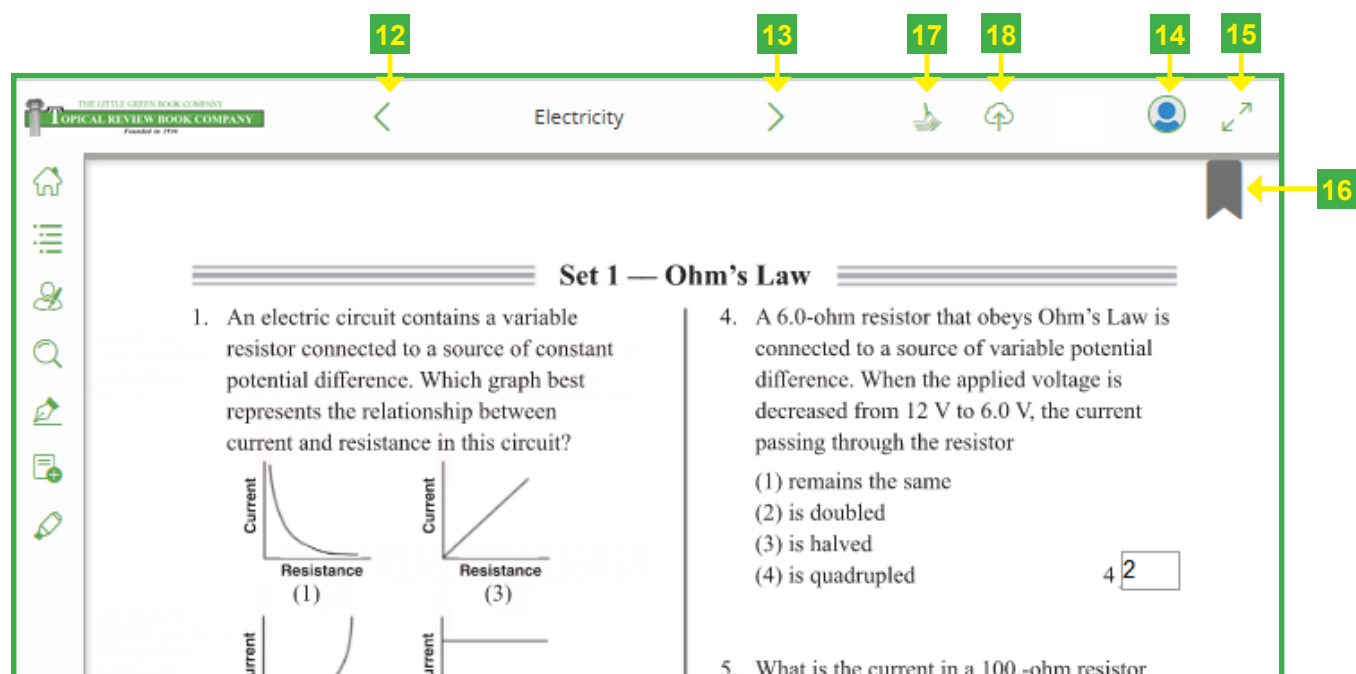
Left Vertical Tool Bar

- Home:** Takes the user to the virtual bookshelf where you can read or add ebooks.
- Table of Contents/Bookmarks:** Enables the user to quickly navigate to a section within the ebook or a bookmark created by student or teacher.
- My Data:** Lists notes and highlights – both yours, as well as those shared with you.
- Search:** Allows the user to search for and find content in an ebook.

5. **Pen Tool:** Allows the user to complete problems that needs to be drawn, such as graphs.
6. **Note:** Allows the user to write a note to yourself or share between instructor and student.
7. **Highlight Tool:** Allows the user to highlight any text for yourself or share between instructor and student.
8. **Zoom:** Allows the user to zoom the page in or out.
9. **Fit To Height/Width View:** Allows the user to fit in the window by width or by height.
10. **Double/Single Page View:** Allows the user to view as a single page or as a spread.
11. **Thumbnail View:** A scrolling thumbnail view of all the pages to easily skip to a specific page quickly.

Top Horizontal Tool Bar

12. **Back:** Allows the user to go back to the previous chapter.
13. **Next:** Allows the user to go to the next chapter.
14. **Profile:** The user's name, password reset, version of reader app.
15. **Full Screen View:** Allows the user to view the ebook in full screen.
16. **Bookmark:** Allows the user to bookmark a page so that you can easily find it later.



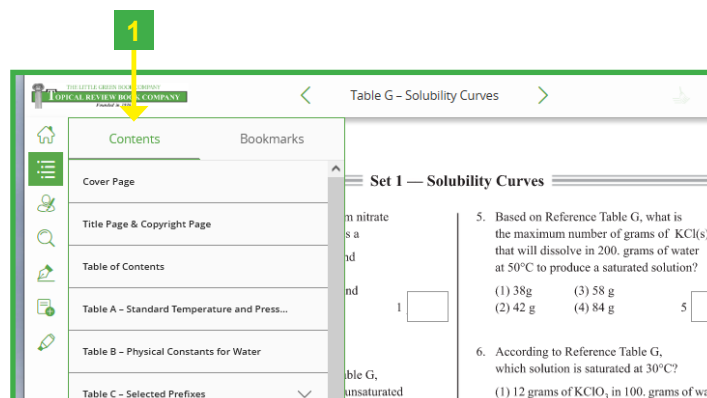
Tools That Pop-Up After Entering In Answers

17. **Clear All:** Allows the user to clear all data on the page before submitting it to the cloud.
18. **Submit:** The cloud icon allows the student to submit his/her answer choice to the to the cloud. If working with a instructor, the instructor instantly receives the student's answer. (The Submit icon pops up in top bar ONLY after typing in an answer). Once the student answers are submitted, they can NOT be changed. they can be cleared out ONLY by your instructor.

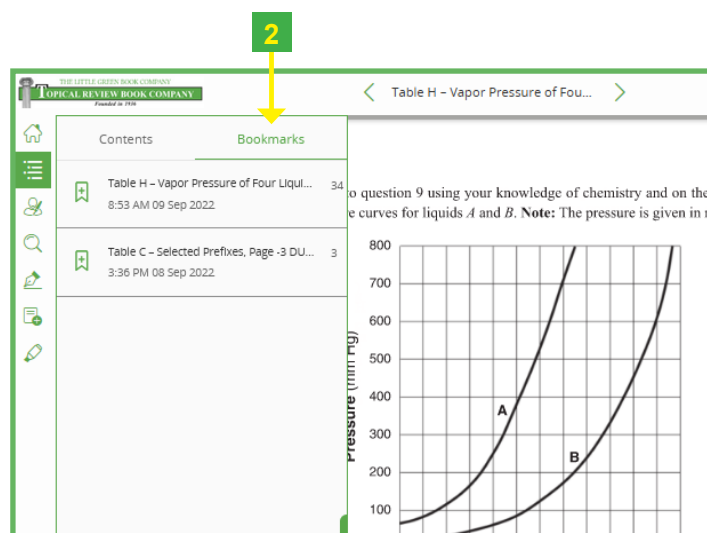
4 – AN IN DEPTH LOOK AT TOOLS

The Table of Contents and Bookmarks

1. **Selecting the TOC:** It displays a list of content and its various levels, if there are any. The Contents tab is opened by default once you select the TOC.



2. **Selecting a Bookmark:** Takes the user to a bookmarked page once they select a bookmark.

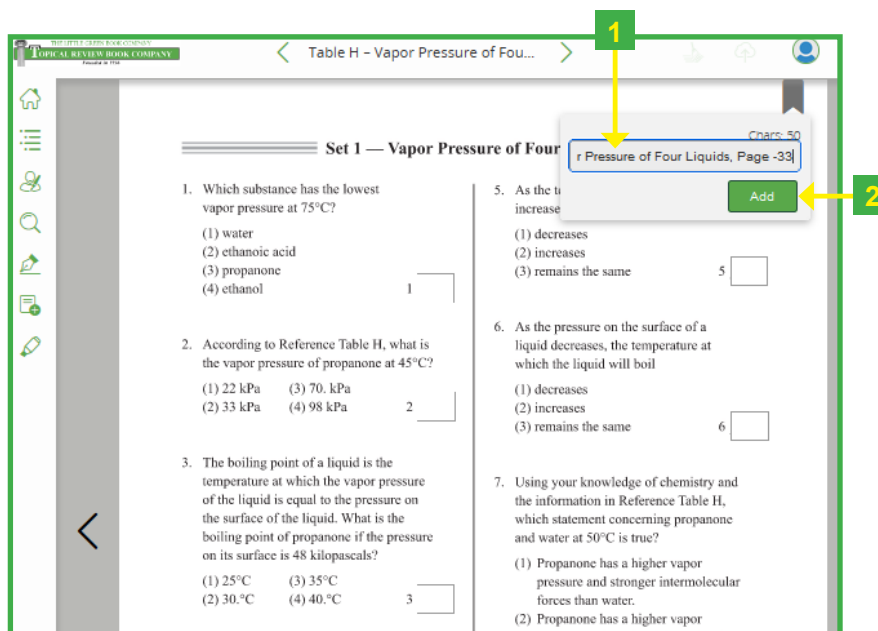


How To Use Bookmarks

Bookmarks make it easy for you to remember pages you want to return to later. You can access bookmarked pages in the Table of Contents of the Bookmark section

1. **Name your Bookmark** so that you can easily identify it later in the Bookmark section of the TOC.

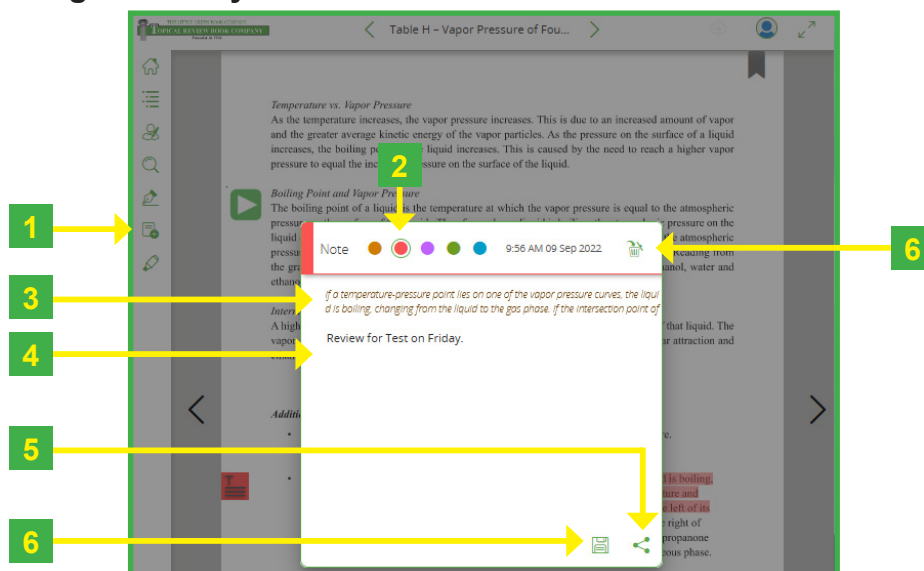
2. Click or tap **Add** to save changes.



Notes and Highlights



Notes help you create useful references while you read. The Topical Review eBook Reader allows you to create any number of notes anywhere in the book for your own use and share them with others. By using the Sticky Note in conjunction with the Highlighter, you can also associate your note with a word, a phrase, a sentence, a paragraph, or with multiple paragraphs to retain content and make the best use of a note to aid your learning and comprehension.

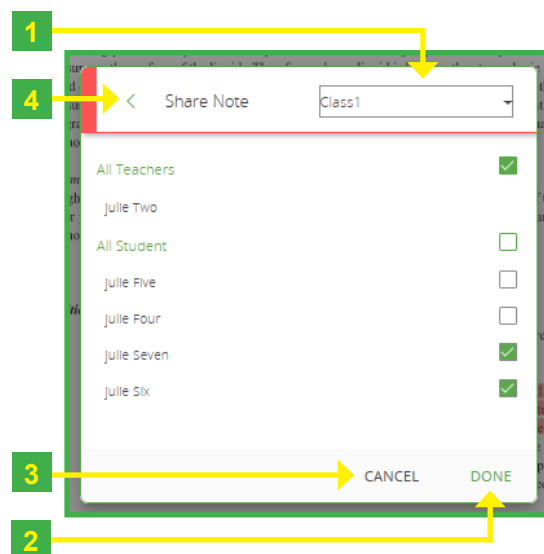
Add a Note by Using the Sticky Note Tool



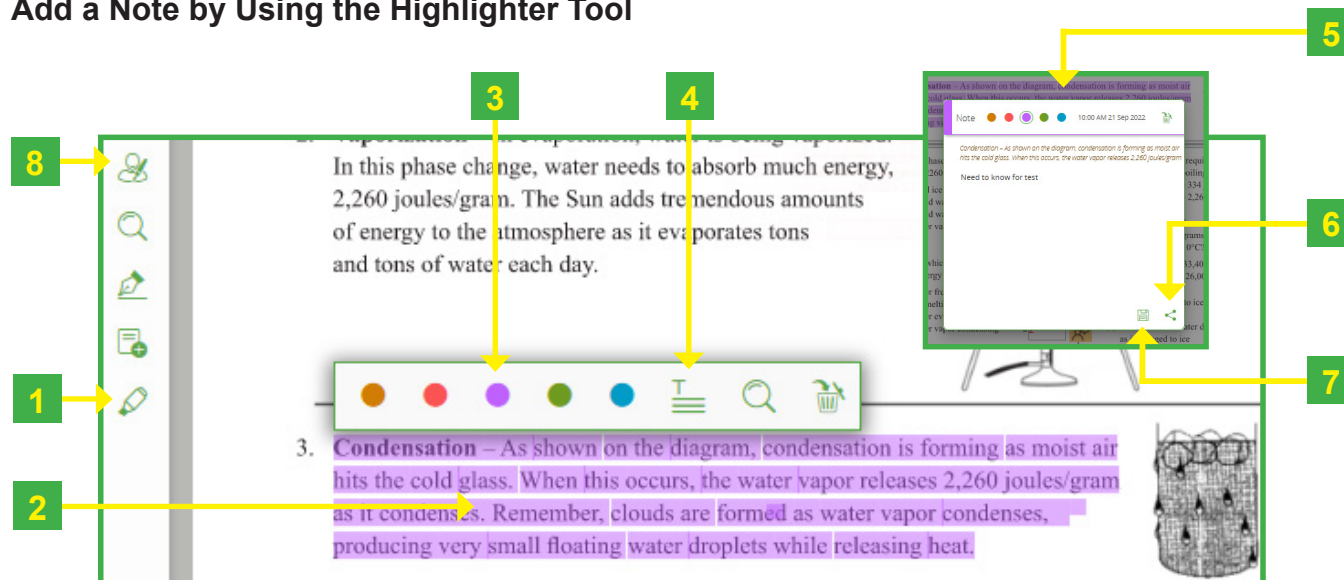
1. While on the page that you are working on, use the the Note tool for reminders and sharing with others.
2. **Color Options:** Allows you to color code your notes. For example, you may want colors to indicate importance, or a specific color for notes that are just for you and a different color to indicate notes shared between individuals.
3. **Context:** Displays the highlighted text while creating a contextual note.
4. **Input Panel:** Allows the user to enter a note you would like to associate with the highlight.
5. **Share:** Allows the user to share your note between teacher and student(s).
6. **Save:** Saves the note along with the highlight.
7. **Delete:** Cancels the note associated with the text.

How To Share a Note

1. By clicking on the Share  button a pop-up window will appear providing you options for sharing.
2. Check the boxes that you want to share the note with.
3. Share the note once you click the **DONE** button.
3. Click the **CANCEL** button to close the pop-up screen.
4. Allows the user to go back to the note anytime by clicking the Back  button.



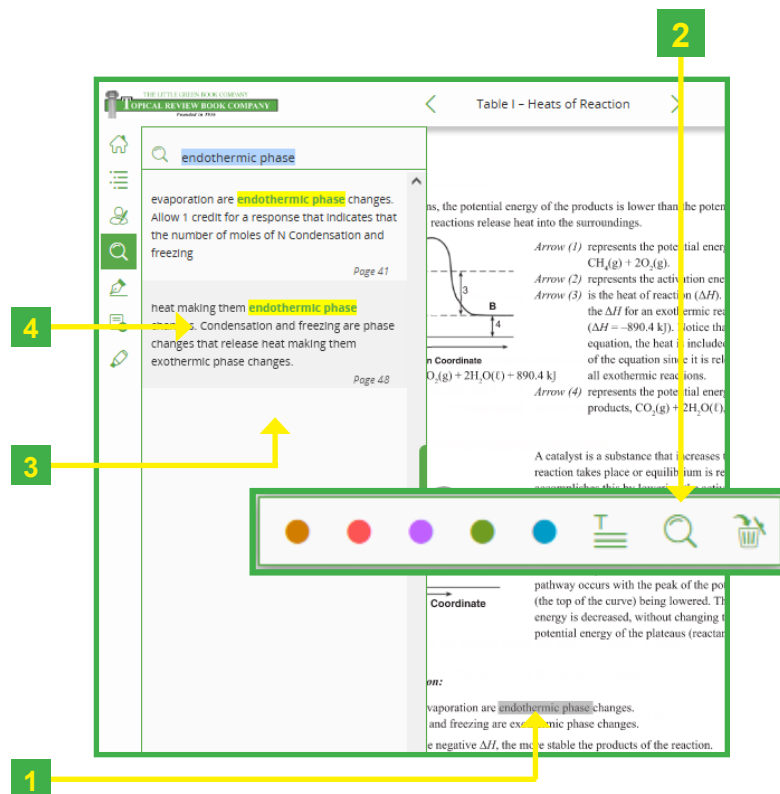
Add a Note by Using the Highlighter Tool



1. While on the page that you are working on, use the **highlighter tool** to highlight an important phrase.
2. Click and hold the left mouse button and drag to highlight text. A small highlight tool bar will pop up.
3. Choose the **color** of your choice.
4. Click on the **Note** icon in the Highlight tool bar. A virtual sticky note will pop-up.
5. Your highlighted text will show up in the Note. You can type a note below it
6. You may share your note with others.
7. Click save when finished.
8. The note will be added to **MyData** to easily find it at a later time. (See pg. 10)

Searching eBook with Highlighter Tool

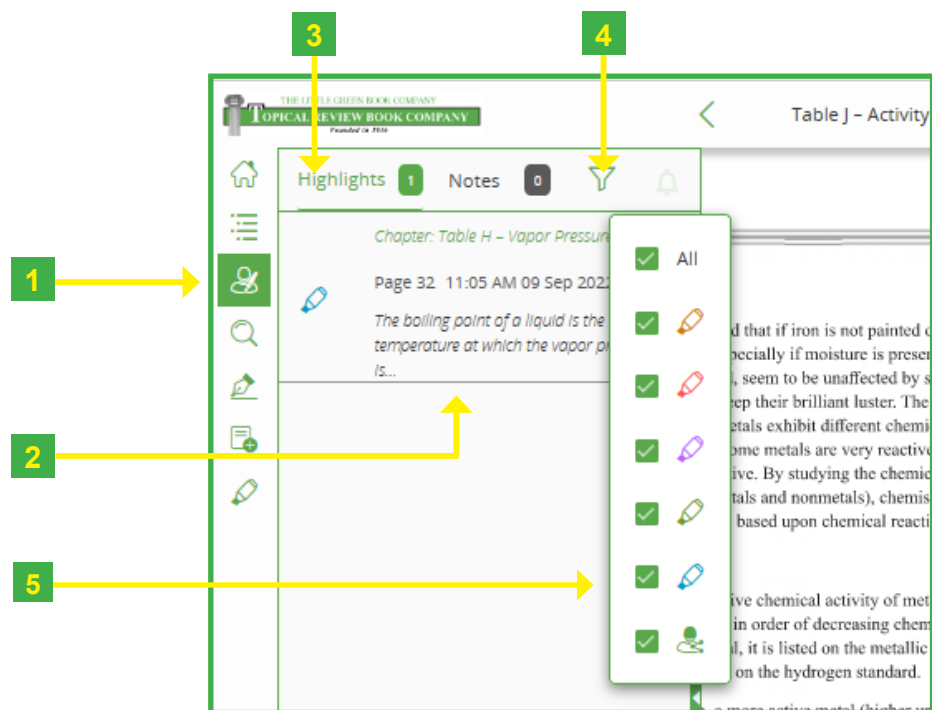
1. Use the **Highlight Tool** to Highlight a word or short phrase that you would like more information on. The Highlight tool bar will pop up.
2. Click on the **Search tool** icon in the Highlight tool bar.
3. The **Search window** pops up. It will display all the areas in book that references your highlighted text.
4. Simply click on the phrase you want to explore. It will take you to that page.





My Data

The Topical Review eBook Reader allows you to do more than just create notes and highlights. With The Topical Review eBook Reader, sharing and organizing your data (notes, highlights) and conversation threads is easy. They are always only a click away. You can collaborate with others using the Share function.

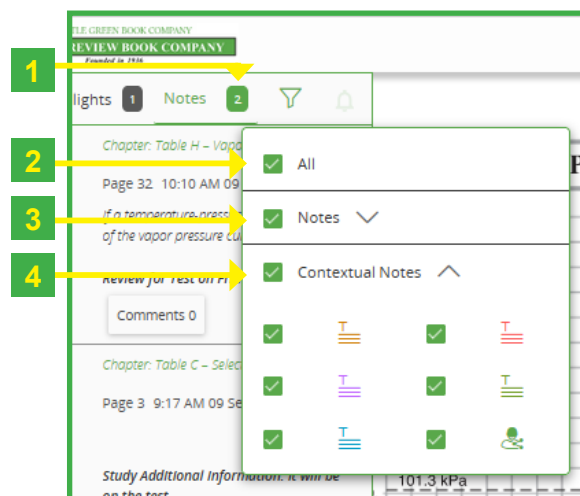
Organizing and Sharing Highlights



1. Click on My Data  icon to open to organize and share your data (notes, highlights)
2. Click on **Highlights** to view
3. All of your color coded highlights you have created in the eBook.
4. While **Highlights** are open, click on the Filter  icon to see data based on the color of notes and highlights.
5. Check the filters to easily see highlights by colors assigned to them.

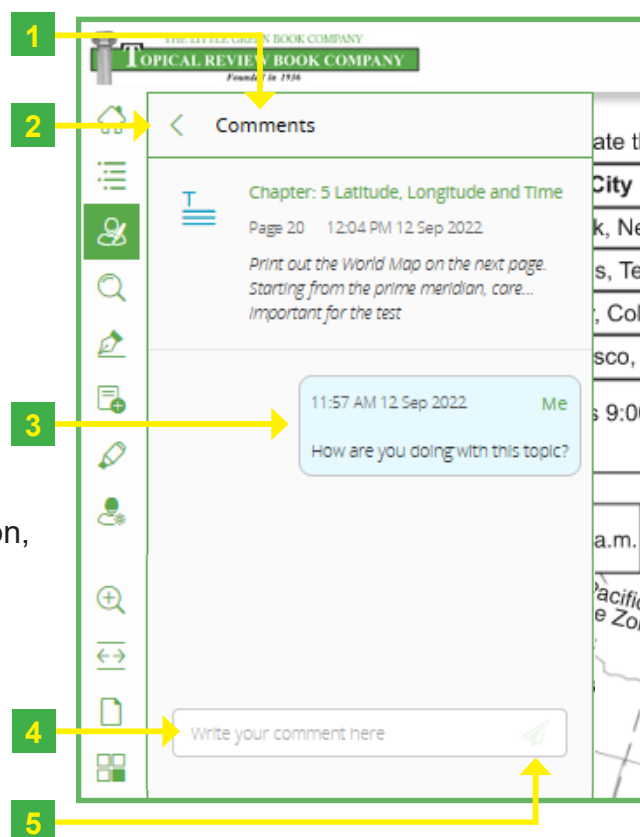
Organizing and Sharing Notes

1. Click on **Notes** to view all highlights you have created in the ebook.
2. **All**: Displays all types of notes.
3. **Notes**: Filters plain notes - all or of a specific color once you check the box.
4. **Contextual Note**: Filters only contextual notes - all or of a specific color once you check the box.



Creating Note Comments

1. **Comments**: Shows comments, if any, related to a note.
2. **Backward Arrow**: Click the backward arrow if you need to revert your selection.
3. **Pop-up**: The pop-up lists all comments related to a note.
4. An instructor can respond to a comment by typing in the input field at the end of the pop-up.
5. **Send Button**: One click or tap of the Send button, the instructor's comment will be visible to the user the next time they open the ebook.

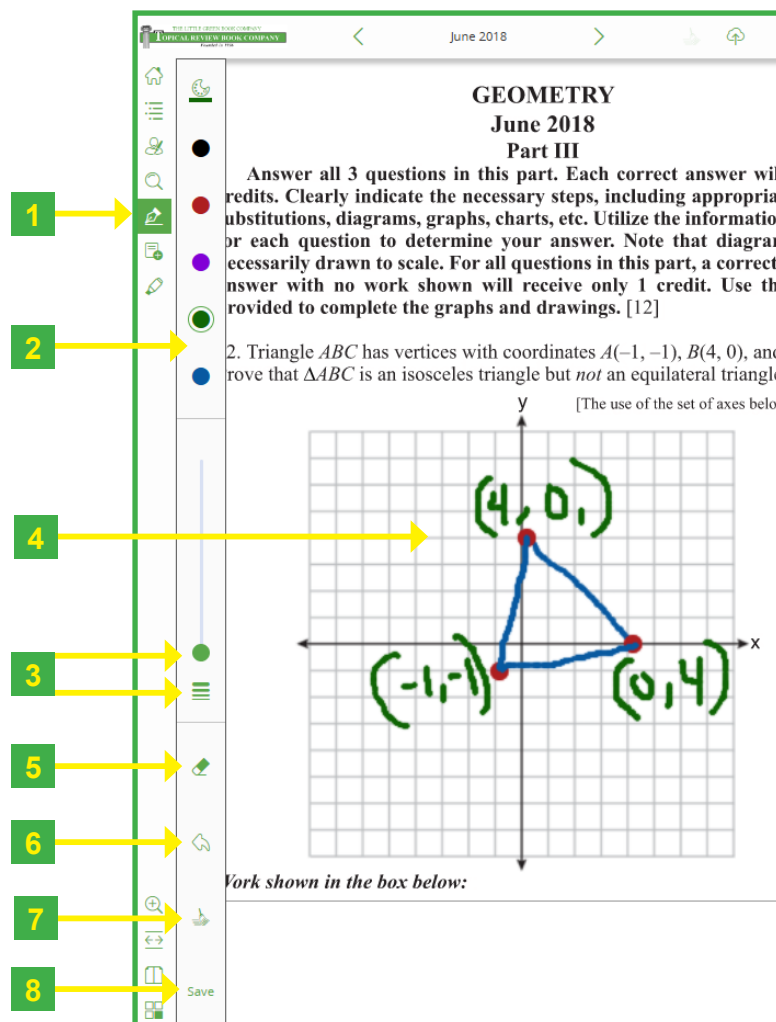


6. A **red dot** will show on the My Data icon with the number of NEW unread Contextual Notes (highlights and notes).



Using the Pen Tool

You can use the **Pen tool** for inserting on-page annotations. As a student, you can submit your annotations to your instructor, and the latter can annotate on students' ebooks for them to review.



1. Select the **Pen Tool** in Left hand Tool Bar.
2. **Color Palette:** You can choose a color code for the pen tool.
3. **Thickness Bar:** You can choose the desired thickness for the pen.
4. Click and hold your left button mouse and hold while drawing something on a page. If not using a mouse, you may use your finger or pen tool.
5. **Eraser:** You are able to erase the pen tool markings made on the page.
5. **Undo:** The Undo icon lets you go one step backward.
6. **Redo:** The Redo icon lets you revert the changes done by the Undo button.
7. **Clear All:** It will clear all pen tool markings that have been entered on the page.
8. **Save:** It will save all changes made to this page.

5 – HOW TO ANSWER THE QUESTIONS

Filling in the Multiple Choice Questions

The screenshot shows the Topical Review eBook Reader interface. At the top, there are navigation icons and a date indicator 'August 2018'. The main content area displays a list of multiple-choice questions. Callout 1 points to the 'Clear All' icon. Callout 2 points to the 'Submit To Cloud' icon. Callout 3 points to the 'Submit To Cloud' icon. Callout 4 points to the answer choice '2' for question 19. Callout 5 points to the answer choice '3' for question 20. A yellow box highlights the correct answer '2' for question 19, with the text 'This is an incorrect answer. Correct answer is 2'.

1. Simply type in the number that you think is the correct answer.

2. Click on **Clear All** icon If you want to delete all answers you entered on the page.

3. Click the **Submit To Cloud** icon after the page is completed and you are ready to lock-in and submit your answer to the cloud/teacher.

4. Once your answer choice is submitted to the cloud, it can not be changed. The answer will turn **green** if correct or **red** if incorrect.

5. Click on the **red (incorrect) answer choice**. A box will pop up with the correct answer.

Using the Math Keyboard

Some problems will need to show math work or science symbols. a Math Keyboard will be offered to you to aid you with your work.


1. Click in the **answer box** provided under the question.
2. The **Math Keyboard** pops up
3. Type in your math work in the **equation pop-up box**.
4. Click the **Save** button to keep it in the equation box.
5. To go back to look at your work or change it, just click on the **Student Answer** icon. The Math keyboard will pop up again with your saved work still in the equation pop-up box.
6. To lock in your math work and send to your teacher, click on **Submit** to cloud icon.
7. After your work has been submitted to the cloud, you may not change your work, but you can still view it. Just click on the Student Answer icon. A **Feedback** box will pop-up with your submitted work.
8. Sometimes there will be an **Answer Box** after work shown. In this box you will fill in your final answer. If there is only one possible answer, it will turn red/green with feedback.

The screenshots illustrate the following steps:

1. A math problem is displayed: "A homeowner is building three steps leading to a deck, as modeled by the diagram below. All three step rises, \overline{HA} , \overline{FG} , and \overline{DE} , are congruent, and all three step runs, \overline{HG} , \overline{FE} , and \overline{DC} , are congruent. Each step rise is perpendicular to the step run it joins. The measure of $\angle CAB = 36^\circ$ and $m\angle CBA = 90^\circ$. If each step run is parallel to \overline{AB} and has a length of 10 inches, determine and state the length of each step rise, to the nearest tenth of an inch. Work shown in the box below:"
2. The Math Keyboard is opened.
3. The equation $\tan 54 = \frac{10}{x}$ is entered.
4. The equation is saved.
5. The Student Answer icon is clicked.
6. The Submit to Cloud icon is clicked.
7. A Feedback box shows the submitted work: $\tan 54 = \frac{10}{x}$, $\frac{10}{\tan 54} = 7.3$ inches.
8. An Answer Box shows an incorrect answer: "This is an incorrect answer. Correct answer is 37". The answer $AC = 36$ inches is shown.

Submitting Your Answers To Your Instructor or Cloud For Feedback

The Topical Review eBook Reader allows you to send your answers to your teacher. If you do not have a group license you can still send your answers to the cloud to receive feedback.

Click the **Submit To Cloud**  after the your answer choices are filled in on the page and you are ready to lock-in and submit your answer to the cloud/ teacher.

The screenshot shows a math problem: "A child's tent can be modeled as a pyramid with a square base whose sides measure 60 inches and whose height measures 84 inches. What is the volume of the tent, to the nearest cubic foot?" The Submit to Cloud icon is highlighted with a yellow arrow.

6 – ADDITIONAL INTERACTIVE TOOLS

Interactive Tools that the Author offered throughout some of the ebooks. They are placed accordingly to aid with the use of selected ebooks.

Specific Heats of Common Materials

MATERIAL	SPECIFIC HEAT (Joules/gram • °C)
Liquid water	4.18
Solid water (ice)	2.11
Water vapor	2.00
Dry air	1.01
Basalt	0.84
Granite	0.79
Iron	0.45
Copper	0.38
Lead	0.13

Overview:
Substances do not all heat up or cool down at the same rate. When heat (measured in joules) is absorbed by substances that do not go through a phase change, the temperature increases. Measuring how fast substances increase in temperature compared to water gives us this chart, called Specific Heats of Common Materials.

The Chart:
The Specific Heat chart shows how fast a substance heats up and cools down. The higher the specific heat value is, the slower that substance will tend to heat up or cool down. Water has the highest specific heat value. That is why water needs to absorb a lot of heat to warm up. Lead, with the lowest value 0.13, would be the fastest to heat up. Copper having a value of 0.38 would be faster than water (about 5x's as fast). Granite and Basalt represent land materials. From their respective specific heat values, they heat up faster than water (about 5x's as fast).

Additional Information:

- If a substance heats up fast, it also cools down fast. Land not only heats up faster than water, but it also cools down faster than water. This is why the sand on a beach becomes much hotter than the body of water during a summer day, and why sand cools down faster than the water at night.
- Large bodies of water have a major affect on the climate of coastal areas. Water, having a large specific heat, heats up slowly and cools down slowly. This property of water causes coastal land areas to have a smaller annual temperature range and less extreme temperatures compared to inland cities at the same latitude.
- Heat is transferred by three methods: by conduction in solids, by convection in fluids (gases and liquids), and by radiation in the form of electromagnetic energy.

Remember: The lower the specific heat value the faster it heats up and the faster it will cool down.

6. 4 Water has the highest specific heat value, therefore oceans heat up slowly and cool down slowly. Because of this, large bodies of water tend to modify the yearly temperature range of the adjacent land. Large bodies of water are a major climate factor for coastal land areas.

7. 4 Water, having a high specific heat, will heat up and cool down more slowly than land surfaces. Thus, during the winter, the oceans will be warmer than the land, and during the summer, the oceans will be cooler than the land surfaces. This causes the ocean to have a modifying affect on the climate of coastal cities. These factors produce a smaller annual temperature range for coastal cities compared to inland cities.

Note: For answers 6 and 7, see second bullet in Additional Information, page 9.

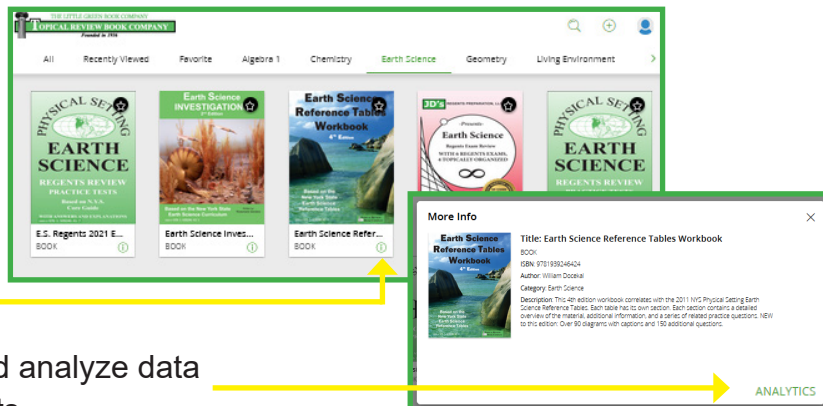
- 1. Printing A Page** Some pages are allowed to be printed to aid you in working in the book or to answer some questions. Whenever you see the **Printer** at the top of the page, you may print it. Just simply click on it.
- 2. Pen Tool** The Pen Tool icon will appear next to questions that you will need the Pen Tool to complete such as graphs, tables, and questions in the ebook. The actual pen tool is found in the Reader Tool Bar.
- 3. Instructional Video** Instructional videos are placed throughout some of the ebooks to give more information on the given topic. The icon will open a YouTube video. You will need Internet access to retrieve the videos.
- 4. Special Notes** Notes are placed throughout the workbook to give additional information or reminders. Click on the icon, and the note will pop up.
- 5. Website Link** Website links are placed to give further information. This icon will bring you to the website. You will need Internet access to retrieve the website.
- 6. Go-To Page #** Click on the icon to skip to a supporting page for additional information.
- 7. Go-Back-To Page #** Click on the icon get back to the original page you were working on.

7 – INSTRUCTOR READER PLATFORM

Viewing Class and individual Student's Analytics

The Topical Review eBook Instructor Platform provides analytical data for each individual student and as a class average such as: how the content is being consumed, number of licensed ebooks distributed, the average time spent on the student's eBook.

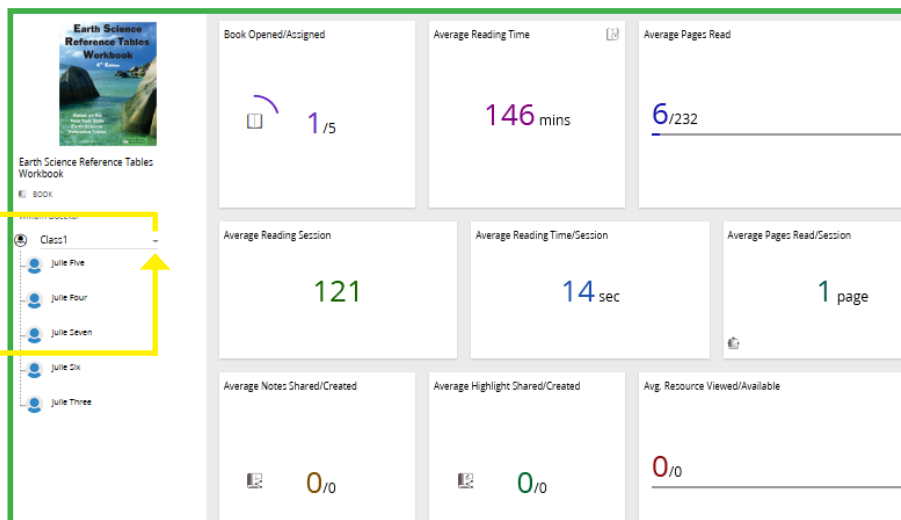
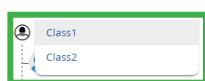
1. In the virtual ebookshelf, click on the **More Info** ⓘ icon.
This opens a section containing information about a particular resource. The Reader directly launches the content on the click of the thumbnails.



2. Click on **ANALYTICS** to view and analyze data for classes and individual students.

Class Analytics

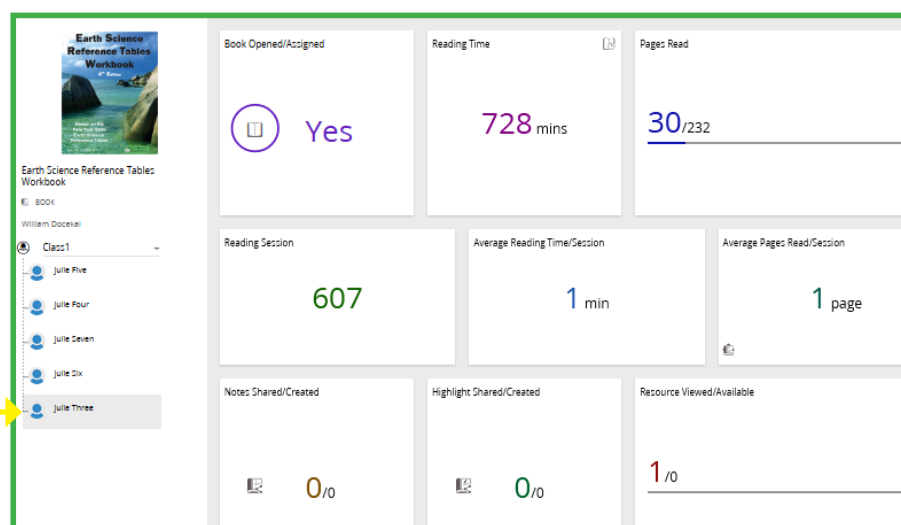
3. Class Analytics opens up.
Here, the teacher sees averages as a class.



4. If the instructor has more than one class, click the down button. A small window will pop up with all of your classes. Click on the class you want to view.


Student Analytics

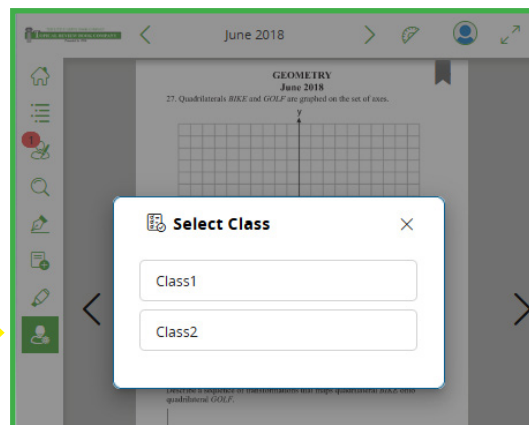
5. Click on student name if you would like to see analytics of that student.



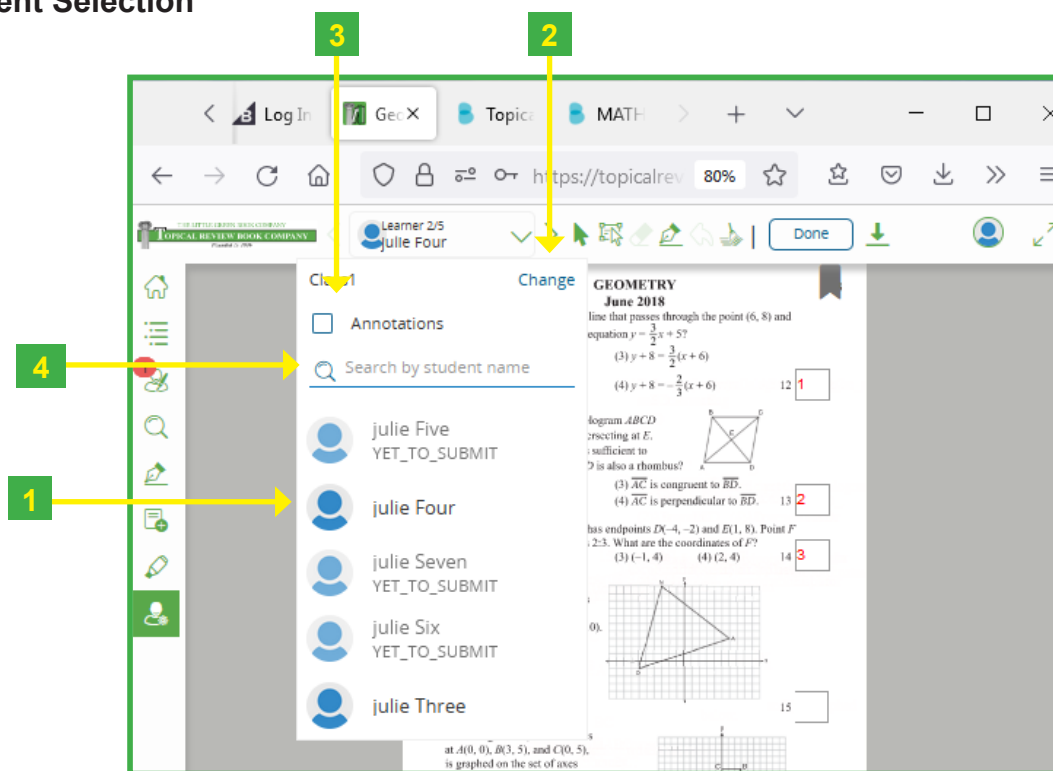
Reviewing Students eBook

You can review what the student submitted, fill in the blank and annotation marking using the review feature and provide instant feedback to the student.

When clicking the instructor review  icon, a class selection screen will be launched which will show a consolidated view of all the available classes with which that specific teacher is associated.



Student Selection



After clicking on the class the instructor wants to work in, the Student Selection Box pops up.

1. **Student Selection Box:** Allows the instructor to see the list of all students within a selected class. Student names appear darker when they have submitted data to the cloud.
2. **Change:** Allows the instructor to change to another class by clicking the change button.
3. **Annotation:** If one instructor checks the annotation box and then selects a student, all instructors will be able to view both annotations and submitted fill in the blank for that student.
4. **Search:** Allows the instructor to search for a specific student by typing the name of that student in the search box

Navigating Multiple Students & Classes

The screenshot displays the Topical Review eBook Reader interface. At the top, a navigation bar shows 'Learner 2/5 Julie Four'. Below this, a toolbar contains icons for navigation and editing. The main content area shows two pages of geometry problems. A yellow arrow labeled '5' points to a correction/feedback box for problem 15. The box contains a green checkmark, a red X, and a feedback icon. A yellow arrow labeled '1' points to the 'Next student' button. A yellow arrow labeled '2' points to the 'Previous student' button. A yellow arrow labeled '3' points to the 'Class/Student Selection Box'. A yellow arrow labeled '4' points to the 'Student profile' box.

1. **Next student:** Allows the instructor to navigate to next student.
2. **Previous student:** Allows the instructor to navigate to previous student.
3. **Class/Student Selection Box:** Allows the instructor to view list of students and select desired student for review.
4. **Student profile:** Student's name and class is visible in the top bar while the instructor is working in that student's book.
5. **Correction/Feedback Box:** Allows the instructor to correct the student answer choice and give feedback.

Click on student answer - Box pops up

Click on green check mark - Answer box turns green

Click on red X - Answer box turns red

Click on feedback icon - Sticky note pops up

Click on show answer icon - Correct answer pops up

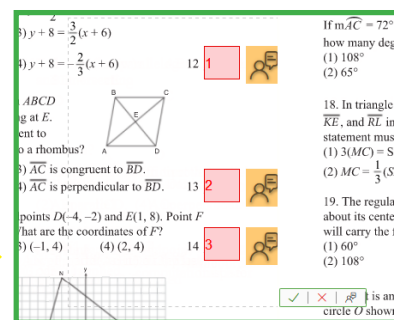
FEEDBACK

Enter note

CANCEL OK

6. **Provide Group Feedback:** the instructor is able to select multiple submitted student answers by selecting this option.

- After clicking on the Multiple Select Tool icon, simply take the pointer tool hold down left mouse button and draw a box around the selected answers. Give any feedback/corrections at this point. The feedback will show up on all answers selected.



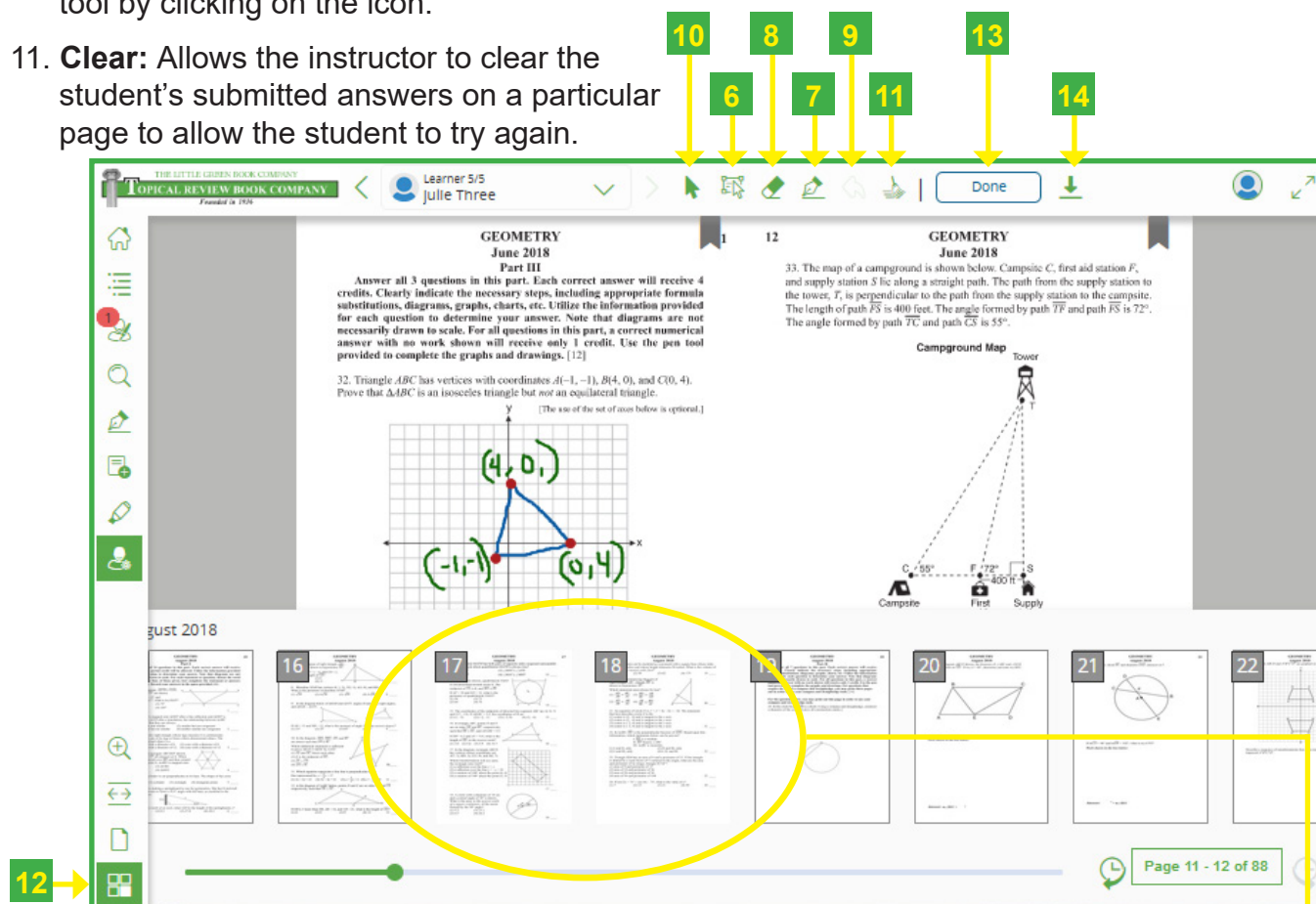
7. **Pen tool:** Allows the instructor to annotate and Doodle in different colors. When using the Pen Tool *on the top bar*, it will be shared with the student.

8. **Eraser:** The eraser icon enables you to erase the content drawn by the pen tool.

9. **Undo:** Allows the instructor to undo the last pen mark.

10. **Select tool:** After using other tools offered, the instructor can easily get back to the select tool by clicking on the icon.

11. **Clear:** Allows the instructor to clear the student's submitted answers on a particular page to allow the student to try again.

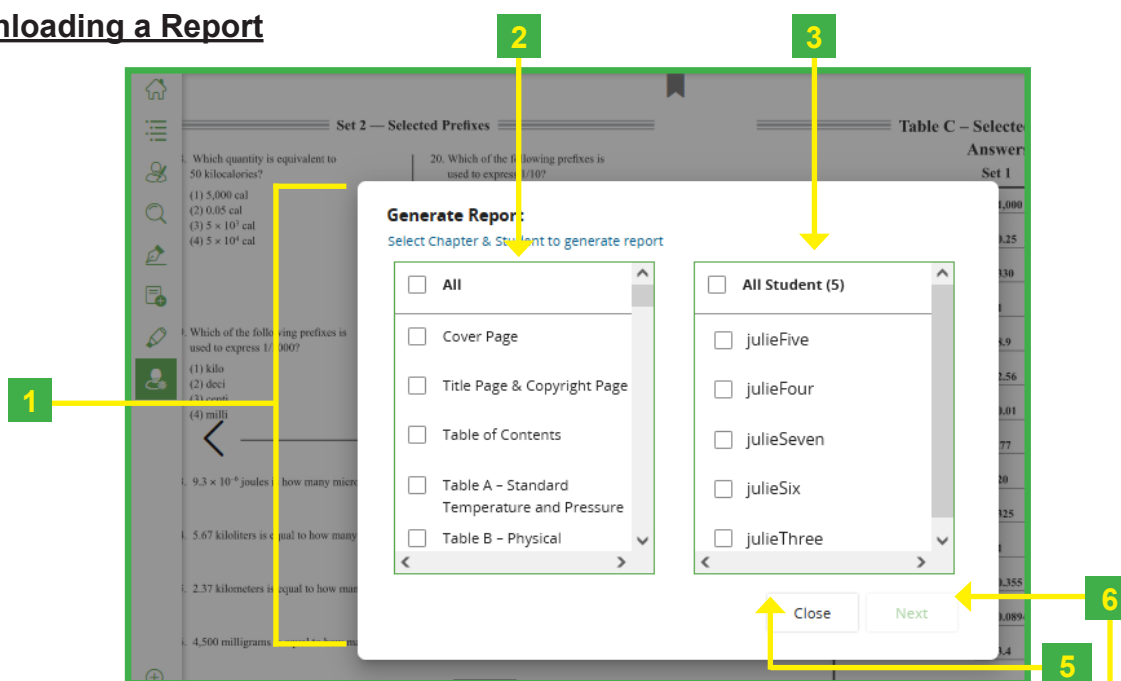


12. **Thumbnail view:** Allows the instructor to easily check the submitted pages using the thumbnail view option and jump to a specific page which has been submitted by the student for review. The pages that are submitted by the student will not have the black boarder around the page. (Ex: pages 17 and 18 in thumbnail above)

13. **Done:** Once clicked any commits or feedback will be submitted to the student. It will also close the student book.

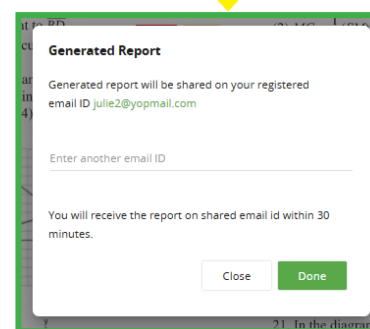
14. **Download:** An excel student answer report can be download the report by clicking on the download button.

Downloading a Report



After clicking on the Download icon, a Generate Report window will pop-up

1. **Generate Report Link:** Displays the Generate Report window with the chapters and students list.
2. **Chapter Selection:** Generates an excel student answer report for the selected chapter(s).
4. **Student Selection:** Generates an excel student answer report for the selected student(s).
5. **Close:** Closes the Generate Report window.
6. **Next:** Takes the instructor to the email confirmation window, and sends the excel submission report to the added email IDs



The excel student answer report is sent to the selected email address. In the report you are able to compare answers among a group of students. It easily allows the teacher to see troubled areas to study further as a class.

The report can aid in correcting student ebooks, recording grades, and more.

C	D	E	F	G
		TOTAL	88	88
		Correct	5	0
		Incorrect	4	0
		Not submitted	76	88
		Not graded	3	0
Page Number/Display Number	Question label	Correct Answer	julie3@yopmail.com	julie4@yopmail.com
			julie3@yopmail.com	julie4@yopmail.com
10	Sp_He_Co_Mo_S1_1	3	Not submitted	Not submitted
10	Sp_He_Co_Mo_S1_2	3	Not submitted	Not submitted
10	Sp_He_Co_Mo_S1_3	4	Not submitted	Not submitted
10	Sp_He_Co_Mo_S1_4	1	Not submitted	Not submitted
10	Sp_He_Co_Mo_S1_5	4	Not submitted	Not submitted
10	Sp_He_Co_Mo_S1_6	4	Not submitted	Not submitted
10	Sp_He_Co_Mo_S1_7	4	Not submitted	Not submitted
11	Sp_He_Co_Mo_S2_8	2	Not submitted	Not submitted
11	Sp_He_Co_Mo_S2_9	2	Not submitted	Not submitted
11	Sp_He_Co_Mo_S2_10	4	Not submitted	Not submitted
11	Sp_He_Co_Mo_S2_11	1	Not submitted	Not submitted
11	Sp_He_Co_Mo_S2_12	2	Not submitted	Not submitted
11	Sp_He_Co_Mo_S2_13_1-10	lead	Not submitted	Not submitted
11	Sp_He_Co_Mo_S2_13_2-6	copper	Not submitted	Not submitted
11	Sp_He_Co_Mo_S2_13_3-4	basalt	Not submitted	Not submitted
11	Sp_He_Co_Mo_S2_14		Not submitted	Not submitted
14	Pr_Wa_S1_7		Not submitted	Not submitted
14	Pr_Wa_S1_1	3	2	Not submitted
14	Pr_Wa_S1_2	4	2	Not submitted
14	Pr_Wa_S1_3	2	2	Not submitted

